

**A RESOLUTION
BY FINANCE/EXECUTIVE COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE SOUTHEAST ENERGY EFFICIENCY ALLIANCE FOR THE INSTALLATION OF DONATED WIND TURBINE, UTILIZING FUNDS FROM THE U.S. DEPARTMENT OF ENERGY'S ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT IN THE AMOUNT OF \$15,000.00; AND FOR OTHER PURPOSES.

WHEREAS, the Mayor's Office Division of Sustainability applied for and received grant funds in the amount of \$5,890,200.00 from the U.S. Department of Energy's Energy Efficiency and Conservation Block Grant as part of the American Recovery and Reinvestment Act, to fund sustainability programs through April 2012; and

WHEREAS, the total grant award of \$5,890,200.00 was anticipated and appropriated pursuant to ordinances 09-O-1411 and 09-O-1913 adopted by the Atlanta City Council on September 8, 2009 and December 7, 2009, and approved by the Mayor on September 11, 2009 and December 15, 2009 respectively; and

WHEREAS, a portion of the funding was approved by the U.S. Department of Energy for sub-grants to local non-profit organizations; and

WHEREAS, the sub-recipients were selected from applications submitted to the City of Atlanta ("City") in conformance with all applicable rules, codes and regulations; and

WHEREAS, the Southeast Energy Efficiency Alliance was selected as a sub-recipient and will receive an award in the amount of \$15,000.00 for the installation of a donated wind turbine on a City facility.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Mayor is authorized to execute a Memorandum of Understanding with the Southeast Energy Efficiency Alliance, for the installation of a donated wind turbine on a City facility, utilizing U.S. Department of Energy's Energy Efficiency and Conservation Block Grant funding in the amount of \$15,000.00.

BE IT FURTHER RESOLVED, that all funds shall be charged to and paid from Fund, Department Organization and Account number 2501 (Intergovernmental Grant Fund) 40301 (Exe Chief Operating Officer) 5999999 (Proj & Grant Summary) 1320000 (Chief Exe) 210643 (EECB).

BE IT FURTHER RESOLVED, that the City Attorney is directed to prepare an appropriate agreement for execution by the Mayor.

BE IT FURTHER RESOLVED, that the agreement will not become binding upon the City and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to the Piedmont Park Conservancy.

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF ATLANTA AND THE SOUTHEAST ENERGY EFFICIENCY
ALLIANCE.**

THIS MEMORANDUM OF UNDERSTANDING (this "MOU") is entered into as of the ____ day of May 2010, between the CITY OF ATLANTA, a municipal corporation, chartered pursuant to the laws of the State of Georgia (the "City"), and the Southeast Energy Efficiency Alliance, a Georgia non-profit corporation ("SEEA") for the purpose of implementing green building training programs within the City.

BACKGROUND:

WHEREAS, the Department of Executive Offices Division of Sustainability (the "Division of Sustainability") is aimed at making the City of Atlanta ("City") more sustainable by improving the City's "green" programs and policies such as water and energy conservation, reducing the City's solid waste and emissions, and improving the rates of recycling; and

WHEREAS, on June 26, 2009 the Division of Sustainability applied for funds from the U.S. Department of Energy's ("DOE") Energy Efficiency and Conservation Block Grant to fund their sustainability efforts and operations through June 2012; and

WHEREAS, the City will act as a pass-through agency for grant funds by making sub-awards to eligible grant sub-recipients; and

WHEREAS, the sub-recipients were selected from applications submitted to the City, and in conformance with all applicable rules, codes and regulations; and

WHEREAS, the Division of Sustainability has been awarded funds in the total amount of \$5,658,264.00 from the DOE to implement energy efficiency plans and programs within City facilities and the community; and

WHEREAS, SEEA has been chosen as a sub-recipient to receive a grant award from the City in the amount of up to \$15,000.000; and

WHEREAS, the City and SEEA wish to memorialize the terms of the grant award in the form of a Memorandum of Understanding in order to facilitate the implementation of energy efficiency programs.

ACCORDINGLY, the parties agree as follows:

1. **General Agreements:** The following represents the basic responsibilities of the City and SEEA regarding the grant award:

a. The Division of Sustainability shall set the scope of the work to be performed by SEEA with respect to the installation of a donated wind turbine at a city facility and on city property to be funded through the grant award, and will approve all activities SEEA develops to accomplish the implementation of such programs.

b. The Division shall be responsible as grantee for the pass-thru grant dollars for the activities of SEEA; to report to and ensure compliance with the funder.

- c. SEEA shall comply with all DOE requirements with respect to the grant award.
 - d. SEEA shall provide matching funds in the amount of 50% of the grant award.
 - e. SEEA will take the necessary steps to educate citizens about renewable energy opportunities in Atlanta.
 - f. SEEA will take the necessary steps to ensure compliance with the federal wage guidelines contained in the Davis- Bacon Act, and will submit a report on the jobs created and the use of grant funds to the Division of Sustainability on a quarterly basis or as mandated by the US Department of Energy.
 - g. SEEA will register as a City vendor, and maintain the adequate insurance liability coverage and crime and/ or fidelity bond as determined by the Division of Sustainability and the City's Risk Management Division.
2. **Term:** The term of this MOU shall be three (3) years.
3. **Funding Restrictions:** The City of Atlanta will not fund Projects that would:
- a. Threaten a violation of applicable statutory, regulatory, or permit requirements for environment, safety, and health, including requirements of DOE and/or Executive Orders;
 - b. Require siting and construction or major expansion of waste storage, disposal, recovery, or treatment facilities (including incinerators);
 - c. Disturb hazardous substances, pollutants, contaminants, or CERCLA-excluded petroleum and natural gas products that preexist in the environment such that there would be uncontrolled or unpermitted releases; or
 - d. Adversely affect environmentally sensitive resources. Environmentally sensitive resources include, but are not limited to:
 - e. Property (e.g., sites, buildings, structures, objects) of historic, archeological, or architectural significance designated by Federal, state, or local governments or property eligible for listing on the National Register of Historic Places;
 - f. Federally-listed threatened or endangered species or their habitat (including critical habitat), Federally- proposed or candidate species or their habitat, or state-listed endangered or threatened species or their habitat;
 - g. Wetlands regulated under the Clean Water Act (33 U.S.C. 1344) and floodplains;
 - h. Areas having a special designation such as Federally- and state-designated wilderness areas, national parks, national natural landmarks, wild and scenic rivers, state and Federal wildlife refuges, and marine sanctuaries;
 - i. Prime agricultural lands;

j. Special sources of water (such as sole-source aquifers, wellhead protection areas, and other water sources that are vital in a region); and

k. Tundra, coral reefs, or rain forests.

4. **Waste Stream Conditions:** The City shall obtain a waste management plan addressing waste generated by a proposed Project prior to funding projects or awarding a sub-grant for a Project. This waste management plan will describe the recipient's plan to dispose of any sanitary or hazardous waste (e.g., construction and demolition debris, old light bulbs, lead paint, lead ballasts, piping, roofing material, discarded equipment, debris, and asbestos) generated as a result of the proposed Project. The City shall make the waste management plan and related documentation available to DOE on DOE's request (for example, during a post-award audit). The City shall ensure through specific contract terms that the Sub-recipient complies with all Federal, state and local regulations for waste disposal.

5. **National Historic Preservation Act Compliance:** Prior funding projects or awarding a sub-grant for a Project, the City shall comply with Section 106 of the National Historic Preservation Act ("NHPA"). If applicable, the Sub-recipient must contact the State Historic Preservation Officer ("SHPO"), and the Tribal Historic Preservation Officer ("THPO"). The City shall retain sufficient documentation to demonstrate that the Sub-recipient has received required approval(s) from the SHPO or THPO for the Project. The City shall deem compliance with Section 106 of the NHPA complete only after it has this documentation. The City shall make this documentation available to DOE on DOE's request (for example, during a post-award audit).

6. **Governing Law:** This MOU shall be interpreted and construed in accordance with the laws of the State of Georgia.

7. **Notices:** All notices, demands and requests required under this MOU must be in writing and sent to the parties in the manner described below:

a. **Addresses:**

To the City:

City of Atlanta
55 Trinity Avenue, S.W.
Atlanta, Georgia 30303
Attention: Director, Division of Sustainability
(404) _____ Fax

With a copy to:

City of Atlanta
68 Mitchell Street, S.W., Suite 4100
Atlanta, Georgia 30303
Attention: City Attorney
(404) _____ Fax

To SEEA:

P.O. Box 13909
Atlanta, GA 30324
Attention: Executive Director
(404) _____ Fax

With a copy to:

P.O. Box 13909
Atlanta, GA 30324
Attention: _____
(404) _____ Fax

b. **Delivery:** All notices given by either party to the other under this MOU must be in writing and may be delivered by: (i) regular mail, first class, postage prepaid; (ii) certified or registered mail; (iii) facsimile, with a hard copy sent within twenty-four (24) hours of transmission by one of the other permitted delivery means; or (iv) hand-delivery, to the parties at the addresses and facsimile numbers specified above.

c. **Receipt:** Notices sent by mail will be deemed received three (3) days after deposit in the mail, properly addressed. Notices sent by certified or registered mail will be deemed to be received upon the date of the acknowledgment. Notices sent by facsimile will be deemed to be received upon successful transmission to the proper facsimile number; if the sender can produce a facsimile transmission confirmation report. Notices delivered by hand-delivery will be deemed to be received upon written acceptance by the respective party.

8. **Entire Agreement.** This MOU contains the entire agreement of the parties with respect to its subject matter and no representations or agreements, oral or otherwise, which are not set forth in this MOU, will be of any force or effect.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the City and SEEA have executed this MOU effective as of the date first written above.

CITY OF ATLANTA, GEORGIA

By: _____
Mayor, City of Atlanta

SEEA

By: _____
Executive Director

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: Finance/Executive

Caption: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE SOUTHEAST ENERGY EFFICIENCY ALLIANCE FOR THE INSTALLATION OF DONATED WIND TURBINE, UTILIZING FUNDS FROM THE U.S. DEPARTMENT OF ENERGY'S ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT IN THE AMOUNT OF \$15,000.00; AND FOR OTHER PURPOSES.

Council Meeting Date: June 7, 2010

Requesting Dept.: Mayor's Office

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

The City received stimulus funding from the Department of Energy through the Energy Efficiency and Conservation Block Grant formula grant. A portion of this funding is approved by the Department of Energy for Subgrants to local nonprofits. The purpose of this legislation is to authorize the subgrants to the DOE authorized nonprofits.

2. Please provide background information regarding this legislation.

The following nonprofit will receive subgrants:

-Southeast Energy Efficiency Alliance- \$15,000 for the installation of a donated wind turbine to be installed on a city facility.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):**
- (b) **Source Selection:**
- (c) **Bids/Proposals Due:**
- (d) **Invitations Issued:**
- (e) **Number of Bids:**
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:**
- (h) **Term of Contract:**

4. Fund Account Center (*Ex. Name and number*):

5. Source of Funds: *Example: Local Assistance Grant*

6. Fiscal Impact: \$15,000.00 will be removed from the EECBG formula grant .

7. Method of Cost Recovery:

This Legislative Request Form Was Prepared By: Rashaan George

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: CANDACE BYRD

Dept.'s Legislative Liaison: _____

Contact Number: _____

Originating Department: Office of the Mayor

Committee(s) of Purview: Finance/Executive Committee

Chief of Staff Deadline: May 11, 2010

Anticipated Committee Meeting Date(s): June 2, 2010

Anticipated Full Council Date: June 7, 2009

Legislative Counsel's Signature: 

Commissioner Signature: _____

Chief Procurement Officer Signature: _____

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE SOUTHEAST ENERGY EFFICIENCY ALLIANCE FOR THE INSTALLATION OF DONATED WIND TURBINE, UTILIZING FUNDS FROM THE U.S. DEPARTMENT OF ENERGY'S ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT IN THE AMOUNT OF \$15,000.00; AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any): \$15,000.00

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) (date)

Received by Mayor's Office: _____ Reviewed by: _____
(date) (date)

Submitted to Council: _____
(date)